

MINUTES OF THE REGULAR COUNCIL MEETING  
FOR THE COUNCIL OF  
**THE RURAL MUNICIPALITY OF FRANCIS NO. 127**

HELD IN THE MUNICIPAL COUNCIL CHAMBERS IN  
THE TOWN OF FRANCIS

February 8<sup>th</sup>, 2018 at 9:00 a.m.

Councillors: Ernest Gutzke, Barret Gaetz, Daryl Hoffman, David Schaeffer  
Attended via FaceTime: Reeve Clayton Schmidt, CRs Richard Morley, David Schaeffer  
Administrator: Megan Macomber

<b>CHAIR THE MEETING</b>	23-18	CR GUTZKE: That we appoint Councillor Gaetz as Acting Deputy Reeve to chair today's meeting.	CARRIED
<b>MINUTES</b>	24-18	CR POISSANT: That the minutes of the regular meeting held January 9 <sup>th</sup> , 2018 <del>2017</del> are approved as read. <i>RM CS.</i>	CARRIED
<b>FINANCIAL STATEMENT</b>	25-18	CR GUTZKE: That the financial statement and the bank reconciliation for the month of January 2018 be approved as presented.	CARRIED
<b>ACCOUNTS</b>	26-18	REEVE SCHMIDT: That the accounts in the amount of \$107,803.67 cheque nos. 11144 to 11180, the automatic payroll account for the month of January 2018 in the amount of \$25,611.10, and the online payments in the amount of \$29,339.94 for the month be approved for payment.	
		Megan Macomber January advance	\$ 1,000.00
		Karen Anderson January advance	\$ 320.00
		Darren Solie January advance	\$ 1,500.00
		Trent Duesterbeck January advance	\$ 1,500.00
		Mark Kress January advance	\$ 1,500.00
		Shane Chinski January advance	\$ 1,500.00
		Christopher Wild January advance	\$ 1,500.00
		Megan Macomber January wage	\$ 2,912.00
		Karen Anderson January wage	\$ 1,890.96
		Darren Solie January wage	\$ 3,726.52
		Trent Duesterbeck January wage	\$ 2,332.66
		Mark Kress January wage	\$ 2,181.81
		Christopher Wild January wage	\$ 2,115.71
		Shane Chinski January wage	\$ 1,631.44
		<b>Total Wages</b>	<b>\$ 25,611.10</b>
<i>online</i>		SaskPower Office	\$ 21.32
<i>online</i>		SaskTel Office	\$ 246.86
<i>online</i>		SaskEnergy Office	\$ 59.35
<i>online</i>		SaskPower Francis cold storage	\$ 27.58
<i>online</i>		SaskPower Francis shop	\$ 303.15
<i>online</i>		SaskTel Francis shop	\$ 72.57
<i>online</i>		SaskEnergy Francis shop	\$ 268.06
<i>online</i>		SaskPower Odessa shop	\$ 161.63
<i>online</i>		SaskEnergy Odessa shop	\$ 208.15
<i>online</i>		SaskPower Public well	\$ -
<i>online</i>		Receiver General January remittance	\$ 12,519.71
<i>online</i>		Prairie Valley SD #208 January remittance	\$ 8,854.04
<i>online</i>		MEPP January remittance	\$ 6,333.56
<i>online</i>		Canada Revenue Agency EI Contributions - Account discrepancy	\$ 263.96
		<b>Total Online Payments</b>	<b>\$ 29,339.94</b>
	11144	SMH January collections	\$ 7,448.87
	11145	Canada Revenue Agency EI Contributions – Account discrepancy	VOID
	11146	Minister of Finance Balance owing Provincial Disaster Assistance Program 2011 Claim	\$ 56,552.67
	11147	MK Industries Ltd. Fire truck, LED wide flood lamp	\$ 279.72
	11148	STARS 2017 Donation	\$ 1,500.00
	11149	Acklands Grainger Wheel brush for mini grinder, wire cup brush	\$ 188.99
	11150	Allwynn Steel Steel	\$ 1,929.40
	11151	Commissionaires Process Service Fee	\$ 298.46
	11152	Fyfe Parts Tandem disc	\$ 2,763.90
	11153	Ernest Gutzke RDARM room	\$ 297.14

*CS*  
REEVE

*MM*  
ADMIN

MINUTES OF THE REGULAR COUNCIL MEETING, held February 8<sup>th</sup>, 2018

11154	Industrial Parts & Equipment Ltd.	Scraper U-joint	\$	473.30
11155	ISC	Deposit	\$	500.00
11156	Gord Krismer & Associates Ltd.	2018 Board of Revision Annual Retainer Fee	\$	157.50
11157	McDougall Gauley LLP	Legal fees	\$	820.20
11158	MK Industries Ltd.	S&G inspection, Buggy air brake insert, Kenworth antifreeze	\$	1,150.20
11159	Nick's Service Ltd.	Tractor PTO, Scraper latch	\$	577.12
11160	Odessa Co-Op	Diesel, gas, paint, dust mask, 80w90	\$	3,582.98
11161	Odessa Rockpicker Sales	Ross-Hyd Motor Drive	\$	3,374.07
11162	Phil's Sales	Welding rods	\$	256.41
11163	Princess Auto	Scraper, welding cable connector. Auto build, loom wire, wheel pan	\$	361.37
11164	Redhead Equipment	Paint. Skid steer, telescopic boom pole, adapter	\$	1,772.60
11165	RM of Francis No. 127 - Admin Expense	Adobe Pro 2017, pizza, coffee, RDARM meals	\$	1,021.33
11166	SAMA	2018 Municipal Invoice	\$	17,068.00
11167	S&G	2016 Dodge Ram 1500 Crew Cab 4WD	\$	1,354.84
11168	South Country Equipment	Rockpicker, hub, dust seal, paint	\$	740.55
11169	Sterling Truck & Trailer Sales Ltd.	Filters	\$	94.78
11170	St. John Ambulance	Shane Chinski, OHS Standard First Aid, CPR-A and AED	\$	140.00
11171	Success Office Systems	Copier usage	\$	155.48
11172	The Bolt Supply House Ltd.	Tandem Disc, flat washer, wing nut. Shop supplies, flat washer, bits	\$	534.96
11173	Village of Odessa	Water & Sewer	\$	105.00
11174	Wil-Tech	Snow Wing on 970, hydraulic hose, fittings, Rock Picker, male coupler	\$	219.90
11175	Wood Country	Odessa and Francis shop for shelving	\$	615.13
11176	WUQWATR	2018 Membership	\$	250.00
11177	Gaetz, Barret	Indemnity and supervision	\$	304.00
11178	Gutzke, Ernest	Indemnity and supervision	\$	350.80
11179	Hoffman, Daryl	Indemnity and supervision	\$	307.00
11180	Poissant, Patrick	Indemnity and supervision	\$	257.00
			<b>Total Cheques</b>	<b>\$ 107,803.67</b>
			<b>Total Wages, Online Payments &amp; Cheques</b>	<b>\$ 162,754.71</b>
				<b>CARRIED</b>

**S. CHINSKI WAGE** 27-18 REEVE SCHMIDT: That the wage for Shane Chinski is increased to \$25.00 per hour, retroactive to January 1, 2018. **CARRIED**

**CROP LOSS/CLAY COMPENSATION POLICY** 28-18 CR GAETZ: That the RM's clay policy is that we shall pay \$1.00 per yard for clay to a ratepayer in addition to a flat \$350.00 per acre for crop-loss, whether the land is seeded or unseeded. **CARRIED**

**BEAVER CONTROL PROGRAM SUBMISSIONS** 29-18 CR HOFFMAN: That Administration shall submit the 2017 Beaver Control Program claim form indicating 103 tails removed in the RM to SARM. **CARRIED**

**AFFINITY CREDIT UNION – REVOLVING ACCOUNTS** 30-18 REEVE SCHMIDT: That we renew the agreements for our Affinity Credit Union revolving line of credit accounts and the Reeve and Administrator are to execute the renewal documents as such. **CARRIED**

**2017 HAIL CLAIMS** 31-18 CR GUTZKE: That the administrator has presented the 2017 claims through Saskatchewan Municipal Hail Insurance, Prairie Municipal Hail Insurance and Additional Municipal Hail Insurance to Council and it be filed accordingly. **CARRIED**

**OFFICE CLOSURE – FEBRUARY 21, 2018** 32-18 CR HOFFMAN: That we approve that the office be closed on February 21, 2018 for the Administrator and Office Assistant to attend training on permitting held in Weyburn that day. **CARRIED**

**DRAFT FINANCIAL STATEMENT** 33-18 CR GAETZ: That the 2018 draft financial statement has been provided to Council and will be formally reviewed at March meeting. **CARRIED**

**FIRE CALL INVOICES - ODESSA** 34-18 CR POISSANT: That the Administrator send a correspondence to the Village of Odessa advising that Invoice #2 dated January 24, 2018 related to the Kress barn fire August 18-19, 2017 should be considered reconciled, and request further clarification to the fire call invoice for the Degelman bail stack fire due to the times noted in the call response form and the amount billed. **CARRIED**

**FOREMAN RETIREMENT**

35-18 CR HOFFMAN: That we recognize receipt of the resignation due to retirement by foreman, Darren Solie, effective April 13, 2018. CARRIED

**2018 RATEPAYER SUPPER CATERER**

36-18 CR POISSANT: That we hire Reg & Adie Helfrick with Ron & Christine Wiggins to cater the 2018 Ratepayer's Supper to be held on April 19, 2018 CARRIED

**T. MUHR - ROAD SIGN REQUEST**

37-18 CR GAETZ: That we approve the request made by Todd Muhr to sign the municipal road east of Highway 35 at Township Road 142, naming it "Old Church Road", and that the Administrator contact the Ministry of Highways & Infrastructure to ensure with policy regarding signage along provincial highways. CARRIED

**EPPING ENGERY INC. - REQUESTS FROM SUN VALLEY LAND LTD.**

38-18 CR GUTZKE: That the requests made by Sun Valley Land Ltd. on behalf of Epping Energy Inc., identified as "Epping Kendal SWD 12-1-15-13 W2 - Wellsite" and "Epping Tyvan 2-4-14-13 W2 Wellsite" are tabled until the March 8, 2018 regular meeting to await conditions of 2017 road maintenance agreements being met and the execution of 2018 road maintenance agreement renewals. CARRIED

**EPPING ENERGY - NOTICE FOR 2018 ROAD MAINTENANCE AGREEMENTS REQUIRED**

39-18 CR GAETZ: That the administrator is instructed to send notice to Epping Energy by registered mail of the requirement of a road maintenance agreement for their two hauls, the first originating from the oil well located at 15-1-15-13 W2 to 15-33-13-13 W2 for a distance of approximately 14.5km, and the second originating from the battery located at 15-33-13-13 W2 to connect to Highway 33 for a distance of approximately 13.6km. Furthermore if agreements are not entered into within ten business days from the date of mailing, that application is made to the Saskatchewan Municipal Board requesting a decision. CARRIED

Reeve Schmidt, Councillor Schaeffer and Councillor Morley left the meeting electronically.

**ENBRIDGE PIPELINES INC. - GROUND WATER MONITORING WELL REMOVAL PROGRAM**

40-18 CR POISSANT: That we are in receipt of the notice sent on behalf of Enbridge Pipelines Inc. by Sun Valley Land for the ground water monitoring well removal program commencing on March 1, 2018 at SW & SE 14-15-13 W2. CARRIED

**CORRESPONDENCE**

41-18 CR HOFFMAN: That the correspondence was heard, dealt with and left for filing. CARRIED

**MOWER QUOTES**

42-13 CR GAETZ: That the quotes received for the replacing a mower and flex hitch are to be tabled until the March 8<sup>th</sup> regular meeting. CARRIED

**ADJOURN**

43-18 CR MORLEY: That we now adjourn at 3:55pm. CARRIED

*Gutzke*  
*MM BS.*

*Clayton Schmidt*  
REEVE

*Megan Macomber*  
ADMINISTRATOR

