

MINUTES OF THE REGULAR COUNCIL MEETING
FOR THE COUNCIL OF

THE RURAL MUNICIPALITY OF FRANCIS NO. 127

HELD IN THE MUNICIPAL COUNCIL CHAMBERS IN
THE TOWN OF FRANCIS

April 12th, 2018 at 9:00 a.m.

Reeve: Clayton Schmidt

Councillors: Ernest Gutzke, Barret Gaetz, Richard Morley, Patrick Poissant,
Daryl Hoffman, David Schaeffer

Administrator: Megan Macomber

MINUTES			
	68-18	CR SCHAEFFER: That the minutes of the regular meeting held March 8 th , 2018 are approved as read.	CARRIED
FINANCIAL STATEMENT			
	69-18	CR HOFFMAN: That the financial statement and the bank reconciliation for the month of March 2018 be approved as presented.	CARRIED
ACCOUNTS			
	70-18	CR GUTZKE: That the accounts in the amount of \$23,927.25 cheque nos. 11219 to 11259, the automatic payroll account for the month of March 2018 in the amount of \$23,927.25, and the online payments in the amount of \$24,178.02 for the month be approved for payment.	
		Megan Macomber March advance	\$ 1,000.00
		Karen Anderson March advance	\$ 320.00
		Trent Duesterbeck March advance	\$ 1,500.00
		Mark Kress March advance	\$ 1,500.00
		Shane Chinski March advance	\$ 1,500.00
		Christopher Wild March advance	\$ 1,500.00
		Darren Solie March advance	\$ 1,500.00
		Megan Macomber March wage	\$ 2,912.00
		Karen Anderson March wage	\$ 1,991.55
		Darren Solie March wage	\$ 2,401.99
		Trent Duesterbeck March wage	\$ 2,078.54
		Mark Kress March wage	\$ 2,156.50
		Christopher Wild March wage	\$ 1,997.58
		Shane Chinski March wage	\$ 1,569.09
		Total Wages	\$ 23,927.25
online	SaskPower	Office	\$ 172.22
online	SaskTel	Office	\$ 247.42
online	SaskEnergy	Office	\$ 218.63
online	SaskPower	Francis cold storage	\$ 35.98
online	SaskPower	Francis shop	\$ 271.88
online	SaskTel	Francis shop	\$ 71.23
online	SaskEnergy	Francis shop	\$ 340.68
online	SaskPower	Odessa shop	\$ 135.92
online	SaskEnergy	Odessa shop	\$ 243.87
online	SaskPower	Public well	\$ -
online	Receiver General	March remittance	\$ 12,815.63
online	SK Education Property Tax - PVSD #208	March collection	\$ 2,515.39
online	SK Education Property Tax - SECS #209	March collection	\$ 1,030.13
online	MEPP	March remittance	\$ 6,079.04
		Total Online Payments	\$ 24,178.02
11219	Acklands Grainger	Welding rods	\$ 281.94
11220	Anderson, Karen	Mileage	\$ 30.00
11221	Carl's Tire & Service	Dodge 1/2 ton tire repair	\$ 27.75
11222	Degeiman Industries Ltd	Rock picker seal kit	\$ 35.44
11223	Dionco Sales & Service Ltd.	15" and 18" culverts and coupler	\$ 9,274.92
11224	Dudley & Company LLP	Preparation financial statements and year-end audit	\$ 7,770.00
11225	Forum Media	Public notice for subdivision and Assessment Roll	\$ 173.25
11226	G.W.P. Rodent Products	Ratak, Weatherblok, Hawk Block	\$ 4,481.68
11227	Kress, Mark	2018 Cell phone allowance	\$ 60.00
11228	Gord Krismer & Associates Ltd.	Development Appeals Board Services - Appeal Hearing - T. Helfrick	\$ 773.48
11229	Macomber, Megan	SARM meals, Mileage	\$ 124.00


DEP. REEVE


ADMIN

MINUTES OF THE REGULAR COUNCIL MEETING, held April 12th, 2018

11230	Mainline Fleet Service	Coupler, plug, turbo power windshield washer	\$	46.13
11231	McDougall Gauley LLP	Zoning Bylaw - T. Helfrick Development Appeal Hearing	\$	3,819.44
11232	Mikey's Awards and Promotions	Prestige Series Glass Award	\$	119.78
11233	M. K. Industries Ltd.	BWS Semi Trailer SGI inspection	\$	175.35
11234	Odessa Co-Op	Diesel, gas, water, t-paper	\$	4,171.15
11235	Praxair Canada Inc.	Acetylene, hose twin, ground clamp	\$	425.34
11236	Princess Auto	Ratchet strap for tandem disc, cabled ties, seafoam	\$	602.64
11237	Queen City Glass	Grader windows	\$	822.51
11238	Redhead Equipment	Battery, blades	\$	7,713.01
11239	RM of Francis Expense Account - Reeve	SARM meals, Solie retirement gift	\$	1,597.70
11240	RM of Francis Expense Account - Admin	Water, stamps, SARM convention rooms, Paslawski retirement gift	\$	3,571.06
11241	Donna Sanders	Ratepayer Supper entertainment	\$	500.00
11242	SARM	C.Wild LTD, Envelopes	\$	307.73
11243	SGI	Plated renewal	\$	5,000.86
11244	Solie, Darren	2018 Cell phone allowance	\$	140.00
11245	South Country Equipment	Aspen Blue - Fire truck	\$	202.91
11246	Success Office Equipment	Copier usage	\$	99.78
11247	The Bolt Supply House Ltd.	Prentice bit, washer, bolts	\$	196.65
11248	Village of Odessa	Fire call - Wanda Farms (A. Curts)	\$	2,250.00
11249	Village of Odessa	Fire call - Degelman	\$	4,000.00
11250	Village of Odessa	Fire call - Yung	\$	1,856.25
11251	Village of Odessa	Water and sewer	\$	105.00
11252	Vogt, Ted	2018 clothing allowance, vision care	\$	450.00
11253	Gaetz, Barret	Indemnity & supervision	\$	1,404.00
11254	Gutzke, Ernest	Indemnity & supervision	\$	1,683.60
11255	Hoffman, Daryl	Indemnity & supervision	\$	1,503.00
11256	Morley, Richard	Indemnity & supervision	\$	854.60
11257	Poissant, Patrick	Indemnity & supervision	\$	768.00
11258	Schmidt, Clayton	Indemnity & supervision	\$	1,430.40
11259	Schaeffer, David	Indemnity & supervision	\$	1,516.00
			Total Cheques	\$ 70,365.35
			Total Wages, Online Payments & Cheques	\$ 118,470.62
				CARRIED

DELEGATION

Chad Morris and Josh House representing Enbridge Pipelines attended to advise that the Line 3 Replacement is scheduled to start west of Regina on August 1, 2018, tentatively beginning construction in the RM of Francis September 1, 2018. They will be entering road use agreements and compensate for dust control upon construction beginning.

RECESS FOR PUBLIC HEARING – SUBDIVISION – SW 18-16-14 W2

71-18 CR MORLEY: That we now recess at 10:00am for a period of fifteen minutes to allow for the public hearing related to the discretionary use subdivision application submitted by Ronald Schaeffer and Jeremy Seitz, Community Planning File #R0194-18R to subdivide at SW 18-16-14 W2.

CARRIED

CLOSE OF PUBLIC HEARING

72-18 CR GAETZ: That at the close of the public hearing as per resolution 71-18, we take note that there were no attendees, no written or verbal submissions made in relation to Community Planning File #R0194-18R submitted by Ronald Schaeffer and Jeremy Seitz to subdivide at SW 18-16-14 W2.

CARRIED

RESIGNATION OF REEVE

73-18 CR SCHAEFFER: That we are in receipt of the resignation of the Reeve, Clayton Schmidt, effective April 30, 2018.

CARRIED

BY-ELECTION FOR REEVE

74-18 CR GUTZKE: That the By-Election for Reeve will be held June 20, 2018 with the polling place to be determined at the following regular meeting.

CARRIED

PROMOTION TO FOREMAN – C. WILD

75-18 CR GAETZ: That as per resolution 66-18 promoting Chris Wild to the position of Foreman passed at the last regular meeting, that Chris Wild is paid \$32.00 per hour effective April 1, 2018 with an additional week of vacation to total 4 (four) weeks entitlement effective July 1, 2018 after successful completion of a probationary period. The continuation of all previous benefits will remain in place.

CARRIED

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|---|-------|--|---------|
| HIRE C. WALTER | 76-18 | CR HOFFMAN: That Cory Walter is hired as a full-time annual road maintenance employee effective April 23, 2018 at a rate of \$24.00 per hour with family health and dental benefits, long-term disability and SARM Benefits Plan (short-term disability), and enrollment in the Municipal Employees Pension Plan (MEPP). | CARRIED |
| MHI – CLAY PERMIT AT NW 30-13-14 W2 | 77-18 | CR GAETZ: That we apply to the Ministry of Highways & Infrastructure for a permit for clay from their pit at NW 30-13-14 W2 in order to construct a better access at the RM stockpile pit located at PT SE 30-13-14 W2. | CARRIED |
| DEVELOPMENT APPEALS BOARD HEARING – | 78-18 | CR MORLEY: That the decision made by the Development Appeals Board dated April 2, 2018 dismissing the appeal in relation to PT NE 20-13-14 W2 filed by Tyler Helfrick, is acknowledged by Council and is to be attached to these minutes. | CARRIED |
| ODESSA-KENDAL C&D LEVY | 79-18 | CR SCHAEFFER: That we are in receipt of the Odessa-Kendal Conservation & Development Authority No. 179 levy for 2018 that remains unchanged from the previous year, being \$10,326.25. | CARRIED |
| RECESS FOR LUNCH | 80-18 | CR GUTZKE: That we now recess for lunch at noon and reconvene at 1:00pm. | CARRIED |
| 2018 PROPOSED TRAFFIC COUNT MAP | 81-18 | CR MORLEY: That we reviewed the 2018 proposed traffic count map and the Administrator send it back to the Ministry of Highways & Infrastructure noting the requests for changes for four locations from counters to classifiers. | CARRIED |
| 2018 WEED MANAGEMENT PLAN | 82-18 | CR POISSANT: That the Weed Management Plan for the RM of Francis No. 127 as prepared by the Administrator is approved by Council and shall be submitted to SARM in order to access funding through the Invasive Plant Control Program (IPCP). | CARRIED |
| REPLACE OFFICE COMPUTERS | 84-18 | CR POISSANT: That the quote provided by Munisoft to replace computers including the server (main office), workstation (Administrator's office) and laptop, including all accessories, screens and printers is accepted at a total cost of \$6,145.00 plus applicable taxes and any installation fees. | CARRIED |
| TEXT 2 CAR – X-IT DEVICES | 85-18 | CR HOFFMAN: That we send back the two on-board GPS devices to Text 2 Car intended for the dodge trucks in return for X-it devices at no additional charge for the hardware. | CARRIED |
| BIG ROCK TRUCKING | 86-18 | CR MORLEY: That we accept Big Rock Trucking's quote for 10,000 yards of crush material from their pit at NW 18-13-15 W2 with the ability to keep our material there and hauled with RM trucks as needed. | CARRIED |
| CHAMNEY CRUSHING | 87-18 | CR GUTZKE: That we hire Chamney Crushing to crush approximately 40,000 yards at the Stoppler Pit located at SW 2-15-12 W2 in the RM of Montmartre. | CARRIED |
| DUST CONTROL PROGRAM | 88-18 | CR GAETZ: That we contract Fort Distributors to apply magnesium chloride dust suppressant on our RM roads and that ratepayers who wish to have it applied must sign up no later than May 1 st , 2018. | CARRIED |
| PROPOSED SUBDIVISION – SW 18-16-14 W2 | 89-18 | CR HOFFMAN: That Council recommends approval of the subdivision application made by Ronald Schaeffer and Jeremy Seitz to subdivide for residential purposes at SW 18-16-14 W2, file #R0194-18R, and the administrator responds to Community Planning accordingly. | CARRIED |
| DEVELOPMENT PERMIT – J. SEITZ – SW 18-16-14 W2 | 90-18 | CR HOFFMAN: That the development permit application submitted by Jeremy Seitz to construct a residence on the pending subdivision located at SW 18-16-14 W2 noted above in resolution 89-18 is approved pending approval from Community Planning for the subdivision request. | CARRIED |

DEVELOPMENT PERMIT – D. & A. CURTS – NW 11-16-13 W2

91-18 CR POISSANT: That the development permit application submitted by Denny and Arden Curts to rebuild a 40x50' pole shed (shop) at NW 11-16-13 W2 is approved.
CARRIED

DEVELOPMENT PERMIT

92-18 CR GAETZ: That the development permit application submitted by Blaine Muhr of Muhr Farms Ltd. to construct an addition onto the existing shop at NW 11-14-14 W2 is approved.
CARRIED

SUN VALLEY LAND FOR EPPING ENERGY – FLOW LINE

93-18 CR GUTZKE: That the road access request sent by Sun Valley Land on behalf of Epping Energy Inc. on install a flowline between SE 4-14-13 W2 and NE 33-13-13 W2, boring under the road allowance between quarters is approved.
CARRIED

ENBRIDGE PIPELINES – ACCESSORY BUILDINGS

94-18 CR HOFFMAN: That Council approves the request of Enbridge to move in approximately six temporary construction trailers and construction of the following accessory buildings (electrical substation Building, a variable frequency drive, and a substation control building) to accompany the pump station on their property at SW 35-15-14 W2.
CARRIED

EVOLVE FOR PLAINS MIDSTREAM – NE 18-16-14 W2

95-18 CR HOFFMAN: That we approve the request sent by Evolve Surface Strategies on behalf of Plains Midstream Canada ULC to utilize the existing approach located at NE 18-16-14 W2 to complete an integrity dig.
CARRIED

CORRESPONDENCE

96-18 CR MORLEY: That the correspondence was heard, dealt with and left for filing.
CARRIED

ENBRIDGE COMMUNITY GRANT

97-18 CR GUTZKE: That we apply to the Enbridge for Community Grant Initiative to receive possible funding to assist in developing an Emergency Management Plan.
CARRIED

ADJOURN

98-18 REEVE SCHMIDT: That we now adjourn at 4:19pm.
CARRIED


DEPUTY REEVE


ADMINISTRATOR




DEP. REEVE


ADMIN