

MINUTES OF THE REGULAR COUNCIL MEETING  
FOR THE COUNCIL OF  
**THE RURAL MUNICIPALITY OF FRANCIS NO. 127**

HELD IN THE MUNICIPAL COUNCIL CHAMBERS IN  
THE TOWN OF FRANCIS

October 11<sup>th</sup>, 2018 at 9:00 a.m.

Reeve: Richard Morley

Councillors: Ernest Gutzke, Barret Gaetz, Patrick Poissant, Daryl Hoffman

Absent: Darren Solie, David Schaeffer

Administrator: Megan Macomber

<b>OATHS OF OFFICE</b>	214-18	REEVE MORLEY: That we recognize the oaths of office that were executed by Darren Solie for Councillor of Division 3 on October 9, 2018, Barret Gaetz for Councillor of Division 2 and Patrick Poissant for Division 4 on October 11, 2018 and a copy of each be attached to these minutes.	CARRIED																																																																			
<b>ADDITION TO AGENDA</b>	215-18	CR GUTZKE: That we add a presentation from Gillian Solowan to address Council as a delegation in relation to the proposed extension and modification to the development permit requested by Tyler Helfrick that is on the agenda.	CARRIED																																																																			
<b>MINUTES</b>	216-18	CR GAETZ: That the minutes of the regular meeting held September 13 <sup>th</sup> , 2018 are approved as read.	CARRIED																																																																			
<b>FINANCIAL STATEMENT</b>	217-18	CR HOFFMAN: That the financial statement and the bank reconciliation for the month of September 2018 be approved as presented.	CARRIED																																																																			
<b>ACCOUNTS</b>	218-18	CR POISSANT: That the accounts in the amount of \$267,716.09 cheque nos. 11421 to 11449, the automatic payroll account for the month of September 2018 in the amount of \$25,959.85, and the online payments in the amount of \$1,575,564.98 for the month be approved for payment.																																																																				
		<table border="0"> <tr> <td>Megan Macomber</td> <td>September advance</td> <td>\$</td> <td>1,000.00</td> </tr> <tr> <td>Karen Anderson</td> <td>September advance</td> <td>\$</td> <td>320.00</td> </tr> <tr> <td>Trent Duesterbeck</td> <td>September advance</td> <td>\$</td> <td>1,500.00</td> </tr> <tr> <td>Shane Chinski</td> <td>September advance</td> <td>\$</td> <td>1,500.00</td> </tr> <tr> <td>Christopher Wild</td> <td>September advance</td> <td>\$</td> <td>1,500.00</td> </tr> <tr> <td>Cory Walter</td> <td>September advance</td> <td>\$</td> <td>1,500.00</td> </tr> <tr> <td>Gordon Schaeffer</td> <td>September advance</td> <td>\$</td> <td>1,500.00</td> </tr> <tr> <td>Ted Vogt</td> <td>September advance</td> <td>\$</td> <td>1,500.00</td> </tr> <tr> <td>Megan Macomber</td> <td>September wage</td> <td>\$</td> <td>3,022.39</td> </tr> <tr> <td>Karen Anderson</td> <td>September wage</td> <td>\$</td> <td>1,634.80</td> </tr> <tr> <td>Trent Duesterbeck</td> <td>September wage</td> <td>\$</td> <td>2,237.23</td> </tr> <tr> <td>Shane Chinski</td> <td>September wage</td> <td>\$</td> <td>1,126.10</td> </tr> <tr> <td>Christopher Wild</td> <td>September wage</td> <td>\$</td> <td>2,075.51</td> </tr> <tr> <td>Cory Walter</td> <td>September wage</td> <td>\$</td> <td>1,604.25</td> </tr> <tr> <td>Gordon Schaeffer</td> <td>September wage</td> <td>\$</td> <td>2,212.00</td> </tr> <tr> <td>Ted Vogt</td> <td>September wage</td> <td>\$</td> <td>1,727.57</td> </tr> <tr> <td></td> <td><b>Total Wages</b></td> <td><b>\$</b></td> <td><b>25,959.85</b></td> </tr> </table>	Megan Macomber	September advance	\$	1,000.00	Karen Anderson	September advance	\$	320.00	Trent Duesterbeck	September advance	\$	1,500.00	Shane Chinski	September advance	\$	1,500.00	Christopher Wild	September advance	\$	1,500.00	Cory Walter	September advance	\$	1,500.00	Gordon Schaeffer	September advance	\$	1,500.00	Ted Vogt	September advance	\$	1,500.00	Megan Macomber	September wage	\$	3,022.39	Karen Anderson	September wage	\$	1,634.80	Trent Duesterbeck	September wage	\$	2,237.23	Shane Chinski	September wage	\$	1,126.10	Christopher Wild	September wage	\$	2,075.51	Cory Walter	September wage	\$	1,604.25	Gordon Schaeffer	September wage	\$	2,212.00	Ted Vogt	September wage	\$	1,727.57		<b>Total Wages</b>	<b>\$</b>	<b>25,959.85</b>
Megan Macomber	September advance	\$	1,000.00																																																																			
Karen Anderson	September advance	\$	320.00																																																																			
Trent Duesterbeck	September advance	\$	1,500.00																																																																			
Shane Chinski	September advance	\$	1,500.00																																																																			
Christopher Wild	September advance	\$	1,500.00																																																																			
Cory Walter	September advance	\$	1,500.00																																																																			
Gordon Schaeffer	September advance	\$	1,500.00																																																																			
Ted Vogt	September advance	\$	1,500.00																																																																			
Megan Macomber	September wage	\$	3,022.39																																																																			
Karen Anderson	September wage	\$	1,634.80																																																																			
Trent Duesterbeck	September wage	\$	2,237.23																																																																			
Shane Chinski	September wage	\$	1,126.10																																																																			
Christopher Wild	September wage	\$	2,075.51																																																																			
Cory Walter	September wage	\$	1,604.25																																																																			
Gordon Schaeffer	September wage	\$	2,212.00																																																																			
Ted Vogt	September wage	\$	1,727.57																																																																			
	<b>Total Wages</b>	<b>\$</b>	<b>25,959.85</b>																																																																			
		<table border="0"> <tr> <td>online SaskPower</td> <td>Office</td> <td>\$</td> <td>158.79</td> </tr> <tr> <td>online SaskTel</td> <td>Office</td> <td>\$</td> <td>247.42</td> </tr> <tr> <td>online SaskEnergy</td> <td>Office</td> <td>\$</td> <td>40.43</td> </tr> <tr> <td>online SaskPower</td> <td>Francis cold storage</td> <td>\$</td> <td>36.22</td> </tr> <tr> <td>online SaskPower</td> <td>Francis shop</td> <td>\$</td> <td>252.58</td> </tr> <tr> <td>online SaskTel</td> <td>Francis shop</td> <td>\$</td> <td>117.68</td> </tr> <tr> <td>online SaskEnergy</td> <td>Francis shop</td> <td>\$</td> <td>42.86</td> </tr> <tr> <td>online SaskPower</td> <td>Odessa shop</td> <td>\$</td> <td>82.79</td> </tr> <tr> <td>online SaskEnergy</td> <td>Odessa shop</td> <td>\$</td> <td>84.03</td> </tr> <tr> <td>online SaskPower</td> <td>Public well</td> <td>\$</td> <td>-</td> </tr> <tr> <td>online Receiver General</td> <td>September remittance</td> <td>\$</td> <td>11,855.99</td> </tr> <tr> <td>online SK Education Property Tax - PVSD #208</td> <td>September collections</td> <td>\$</td> <td>1,522,230.32</td> </tr> <tr> <td>online SK Education Property Tax - SECS #209</td> <td>September collections</td> <td>\$</td> <td>34,289.63</td> </tr> <tr> <td>online MEPP</td> <td>September remittance</td> <td>\$</td> <td>6,126.24</td> </tr> <tr> <td></td> <td><b>Total Online Payments</b></td> <td><b>\$</b></td> <td><b>1,575,564.98</b></td> </tr> </table>	online SaskPower	Office	\$	158.79	online SaskTel	Office	\$	247.42	online SaskEnergy	Office	\$	40.43	online SaskPower	Francis cold storage	\$	36.22	online SaskPower	Francis shop	\$	252.58	online SaskTel	Francis shop	\$	117.68	online SaskEnergy	Francis shop	\$	42.86	online SaskPower	Odessa shop	\$	82.79	online SaskEnergy	Odessa shop	\$	84.03	online SaskPower	Public well	\$	-	online Receiver General	September remittance	\$	11,855.99	online SK Education Property Tax - PVSD #208	September collections	\$	1,522,230.32	online SK Education Property Tax - SECS #209	September collections	\$	34,289.63	online MEPP	September remittance	\$	6,126.24		<b>Total Online Payments</b>	<b>\$</b>	<b>1,575,564.98</b>								
online SaskPower	Office	\$	158.79																																																																			
online SaskTel	Office	\$	247.42																																																																			
online SaskEnergy	Office	\$	40.43																																																																			
online SaskPower	Francis cold storage	\$	36.22																																																																			
online SaskPower	Francis shop	\$	252.58																																																																			
online SaskTel	Francis shop	\$	117.68																																																																			
online SaskEnergy	Francis shop	\$	42.86																																																																			
online SaskPower	Odessa shop	\$	82.79																																																																			
online SaskEnergy	Odessa shop	\$	84.03																																																																			
online SaskPower	Public well	\$	-																																																																			
online Receiver General	September remittance	\$	11,855.99																																																																			
online SK Education Property Tax - PVSD #208	September collections	\$	1,522,230.32																																																																			
online SK Education Property Tax - SECS #209	September collections	\$	34,289.63																																																																			
online MEPP	September remittance	\$	6,126.24																																																																			
	<b>Total Online Payments</b>	<b>\$</b>	<b>1,575,564.98</b>																																																																			

  
REEVE

  
ADMIN

MINUTES OF THE REGULAR COUNCIL MEETING, held October 11<sup>th</sup>, 2018

11421	Saskatchewan Municipal Hail Insurance	September collections	\$ 116,113.08
11422	Anderson, Karen	Mileage for banking and supplies	\$ 57.00
11423	Bennett Dunlop Ford	Sedley - Fire truck, oil and filter change	\$ 194.80
11424	Carl's Tire & Service	Volvo semi tires and Dodge 1/2 ton flat repair	\$ 3,786.15
11425	Command Base Creative Design Inc.	Website design	\$ 4,828.50
11426	Duesterbeck, Trent	2018 clothing allowance	\$ 150.00
11427	E. Bourassa & Sons	Mower, skid shoe, plow bolt, plate & stover nut	\$ 785.70
11428	Forum Media	Tax Enforcement and Election advertisements	\$ 381.15
11429	L & G Crushing	Road gravel	\$ 102,270.00
11430	Nick's Service Ltd.	Filters	\$ 130.29
11431	Odessa Co-op	Diesel, gas, grease, drum return, DEF, flat repair	\$ 20,391.11
11432	Princess Auto	Swing arm, hydraulic hose, hose clamp & hose crimp	\$ 88.09
11433	RM of Francis Expense Account - Admin	Bakery & stamps	\$ 98.22
11434	SARM	"Slow Watch for Children" sign	\$ 68.40
11435	Scotiabank Property Tax Department	Tax over payment	\$ 4,959.42
11436	SGI	2013 Volvo semi unit	\$ 3,690.26
11437	Sterling Truck Trailer Sales Ltd.	Volvo semi engine sensor	\$ 374.87
11438	Success Office Systems	Copier usage	\$ 289.13
11439	Tex2Car	Annual Road Maintenance 4G Service Plan	\$ 2,987.01
11440	True Sight Construction Ltd.	Steel door, interior window, painting & labour	\$ 3,872.02
11441	Village of Odessa	Water & sewer	\$ 105.00
11442	Walter, Cory	Mileage for Ground Disturbance course in Regina	\$ 84.00
11443	Wild, Christopher	2018 clothing allowance	\$ 69.91
11444	Gaetz, Barret	Indemnity and supervision	\$ 218.00
11445	Gutzke, Ernest	Indemnity and supervision	\$ 580.00
11446	Hoffman, Daryl	Indemnity and supervision	\$ 403.20
11447	Morley, Richard	Indemnity and supervision	\$ 463.60
11448	Poissant, Patrick	Indemnity and supervision	\$ 261.20
11449	Positive Plumbing & Heating	Odessa shop toilet flange	\$ 15.98

Total Cheques \$ 267,716.09

Total Wages, Online Payments & Cheques \$ 1,869,240.92

CARRIED

**JANUARY 2019 MEETING DATE**

219-18 CR GAETZ: That the January 2019 regular meeting be set as January 8<sup>th</sup>, 2019.

CARRIED

**SEASONAL EMPLOYEE LAY-OFF DATE**

220-18 CR HOFFMAN: That seasonal employees Ted Vogt and Gordon Schaeffer are laid off as of October 31, 2018 and further that the Reeve has the authority to continue employment past the lay-off date, on a daily basis of either employee, providing the employee voluntarily agrees and waives any further lay-off notice.

CARRIED

**WEICHEL STOCKPILE AGREEMENT**

221-18 REEVE MORLEY: That we continue to table the Weichel Gravel Stockpile Agreement until the November regular meeting.

CARRIED

**SGI COMMERCIAL AUTO-PACK POLICY**

222-18 CR POISSANT: That the Administrator is instructed to have Harvard Western Insurance reduce each item by one-third on our auto-pack policy.

CARRIED

**SARM MIDTERM VOTING DELEGATES**

223-18 CR GAETZ: That Ernie Gutzke and Richard Morley are voting delegates at the SARM Midterm Convention in Saskatoon, and that expenses as detailed in the rates and remuneration schedule are approved for the Administrator and all Council members able to attend.

CARRIED

**DEVELOPMENT PERMIT – G. & L. BONK – PT NE 20-16-15 W2**

224-18 CR GUTZKE: That the development permit application submitted by Grant and Laurisa Bonk to construct a home at PT 20-16-15 W2 (also described as Parcel A Plan 102224494 Ext. 0) is approved.

CARRIED

**T. HELFRICK – EXTENSION AND MODIFICATION REQUEST TO DEVELOPMENT PERMIT**

225-18 CR GAETZ: That request for an extension and modification of plans on the development permit approved for Tyler Helfrick by resolution 146-18 at the June regular meeting is refused and that the Administrator re-engages the services of Gail Wartman of McDougall Gauley LLP should completion of the approved permit is not met by October 31, 2018.

CARRIED

**CORRESPONDENCE**

226-18 CR POISSANT: That the correspondence was heard, dealt with and left for filing.

CARRIED

  
REEVE

  
ADMIN

CR HOFFMAN left the meeting at 12:00pm.

**DELEGATION**

Alan Hull, sales representative of Finning Canada, attended the meeting to introduce himself to Council and present about Caterpillar equipment.

**DELEGATION**

Gus Stoppler attended to discuss terms of the existing gravel agreement with the RM on his property at SW 2-15-12 W2.

**CLEARING THE PATH**

227-18 REEVE MORLEY: That the administrator is to apply for any available Municipal Roads for the Economy Program (MREP) and Clearing the Path (CTP) grants available for the clay capping work that has been conducted at on the RM's CTP corridor south of 26 & 27-13-14 W2.

CARRIED

**ADJOURN**

228-18 CR POISSANT: That we now adjourn at 2:24pm.

CARRIED

  
REEVE

  
ADMINISTRATOR



  
REEVE

  
ADMIN