

RM OF FRANCIS NO. 127

EMPLOYMENT OPPORTUNITY – FOREMAN

The Rural Municipality of Francis No. 127 invites applications for the full-time permanent position of Foreman. This management position is directly responsible to the Council and Administrator.

This position will interest you if:

- You possess the skills to motivate a dedicated staff of 5-7 crew employees;
- You are self-motivated with a good work ethic;
- You are a proactive planner who identifies, and documents all needs of the municipality;
- You work well in a team environment as a leader;
- You possess the skills to treat everyone with respect;
- You are willing to be trained in occupational safety, asset management, contract administration, budget and cost controls and use these skills for team leadership and supervisory techniques;

Qualifications/skills:

- Public works experience as it relates to municipal operational functions and equipment, including working knowledge of project management and municipal regulations;
- Considerable knowledge of municipal infrastructure, including methods, practices, specifications, and techniques used in conjunction, with operations and maintenance of, roads, drainage, and other facilities;
- Knowledge of operating and servicing various equipment such as tractor/mower, grader, semi/trailer, track-hoe, buggy, etc.
- Effective Management, team building, facilitation, leadership, and supervisory strengths, with a commitment to continuous improvement;
- Effective interpersonal and communication skills;
- Good organizational and record-keeping skills including word and excel;
- Have experience in working with engineers, contractors, and suppliers;
- Have grade 12 or GED equivalent;
- Valid Class 1A Driver's License

The Rural Municipality of Francis No. 127 offers a pension plan and benefits package. The salary is negotiable depending on experience and qualifications.

The position will remain open until a suitable applicant is employed.

Please submit your cover letter with resume, including 3 references, job-related safety courses and certificates along with a drivers abstract to:



Shala Kanasevich, Administrator
Box 36
Francis, SK S0G 1V0
E-mail: rm127@sasktel.net
Phone: 306-245-3256

All applications are appreciated; however, only those selected for an interview will be contacted