

MINUTES OF THE REGULAR COUNCIL MEETING
Held at the RM of Francis Council Chambers Saskatchewan
Thursday March 20th, 2025 at 8:00 a.m.

REEVE: Barret GAETZ

COUNCILLORS: Division 1 Ernie GUTZKE Division 4 Patrick POISSANT
Division 2 Dale SEIFERLING (electronic) Division 5 Daryl HOFFMAN
Division 3 Darren SOLIE Division 6 Greg WEISBECK

ADMINISTRATOR: Shala Kanasevich

DELEGATIONS: 9:00 am – Odessa Kendal C & D -Courtland Klein and Trevor Glas
10:00 am – Yemi Adeyemo AG – Plant Health Technical Officer – SARM Div 1
10:30 am – SaskPower Transmission line – Reggie Bodie and Chelsey Currie
11:30 am – Foreman – Andrew Shooter

REEVE Barret Gaetz called the regular meeting to order at 8:00 am.

ADOPTION OF THE MINUTES	2025-88	CR SOLIE: That the regular February 13, 2025 REGULAR Meeting Minutes are approved as read.	
			CARRIED
ADOPTION OF THE MINUTES	2025-89	CR GUTZKE: That the March 18 th , 2025 BUDGET Meeting Minutes are approved as read.	
			CARRIED
FINANCIAL STATEMENTS	2025-90	CR SIEFERLING: That Council approves the financial statements and bank reconciliation reports as presented by the administrator for the month of February 2025.	
			CARRIED
LIST OF ACCOUNTS	2025-91	CR POISSANT: That Council approves the list of accounts from; • cheques No. 13838 to No.13853 for \$42,400.29 • online payments 2025-001-006 & 2025-023 to 2025- 028 for \$29,408.20 totalling \$71,808.49 be paid at this meeting AND to acknowledge the automatic payroll for the month of February as presented.	
			CARRIED
DELEGATION	2025-92	CR GUTZKE: That Council acknowledges the delegation of Odessa Kendal C & D representatives Trevor Glas and Courtland Klein in request of letter support Re: Sanction to Water Security Agency, AND THAT The RM of Francis No. 127 authorizes signature that the RM127 approves the conveyance of water across and within RM right-of-way as shown in plan E5105572.	
			CARRIED
DELEGATION	2025-93	REEVE GAETZ: That Council acknowledges delegation of Yemi Adeyemo the plant health officer for SARM Division 1 in discussion of assistance and education in weed management.	
			CARRIED
DELEGATION	2025-94	CR SOLIE: That Council acknowledges SaskPower delegations Reggie Bodie and Chelsey Currie, Transmission Engineering Lines.	
			CARRIED
ADMINISTRATORS REPORT	2025-95	CR GUTZKE: That Council acknowledges the administrator's verbal report.	
			CARRIED
		<i>The foreman Andrew Shooter joined the meeting at 12:00pm.</i>	
RECESS FOR LUNCH	2025-96	REEVE GAETZ: That Council recess for lunch at 12:10pm.	
			CARRIED
RECONVENE	2025-97	CR SOLIE: That Council reconvenes the meeting at 1:04pm.	
			CARRIED
		<i>The Foreman Andrew Shooter left the meeting at 1:15pm.</i>	

FOREMAN REPORT	2025-98	CR WEISBECK: That Council acknowledges the Foreman's verbal report.	CARRIED
OPERATOR POSITION	2025-99	REEVE GATEZ: That council authorizes the administrator to repost position for full time equipment operator.	CARRIED
FINANCIAL SYNOPSIS	2025-100	CR SEIFERLING: That the Council authorizes the financial synopsis to be sent with 2025 tax notices in August.	CARRIED
DUST CONTROL 2025	2025-101	CR POISSANT: That Council approves the Fort Distributor quote to provide Dust Control for ratepayers at cost upon receipt of application of Dust control forms.	CARRIED
TREATY LAND ENTITLEMENT (TLE)	2025-102	CR GUTZKE: That Council acknowledges the TLE statement as provided by SARM.	CARRIED
WEED MANAGEMENT PLAN 2025	2025-103	CR HOFFMAN: That Council approves the Weed management program as presented.	CARRIED
BANKING RENEWAL	2025-104	CR SOLIE: That the administrator be authorized to sign renewal banking agreement with Affinity Credit Union.	CARRIED
FIRE DEPT. TRAINING REQUEST	2025-105	CR POISSANT: That council authorizes payment for costs of materials and training class only (food not included) as quoted by the Vibank Fire Department and that a list of registrants be provided with final invoices submitted.	CARRIED
TENDERS	2025-106	CR POISSANT: That the administrator be authorized to repost tenders and change dates accordingly.	CARRIED
PLANNING & DEVELOPMENT	2025-107	CR POISSANT: That council approves the AG development permit at SW 25 15 13 W2.	CARRIED
PLANNING & DEVELOPMENT	2025-108	CR HOFFMAN: That Council approves the temporary trailer development permit for Enbridge station and instructs the development officer to send approval as instructed.	CARRIED
ROAD MAINTENANCE AGREEMENT	2025-109	CR GUTZKE: That Council signs the RMA agreement as per section 22 of the Municipalities Act with Crescent Point Energy.	CARRIED
4-H DONATION	2025-110	CR GUTZKE: That Council authorizes a donation of \$100.00 to the 4-H club in Odessa, SK.	CARRIED
UTILITY REPORTS	2025-111	CR GUTZKE: That council acknowledges the following utility notifications and requests for consideration or authorization; • 2025 SaskPower -request to work through our road bans permits soon • CDS Weyburn- SaskPower – requesting notification of RM road work 2025 season • Saskenergy Road Crossing – WR362166 – SW 16-14-15 W2-NE 20 13 14 W2 • Sasktel – requesting notification from RM of planned work in RM • SaskPower Distribution Rural Rebuild existing 48-124 circuit Tyvan • Saskenergy WR368307 Thomas and Carmela Schaeffer – to bore under road	CARRIED

RECORDS AND RETENTION	2025-112	CR POISSANT: That council acknowledges the records and retention list to be disposed of as per Bylaw xxx i. Sets – PVSD/SEC – 2020-2021 ii. Gravel and Clay Sheets - 5 years on file iii. MEPP - 7 years iv. Permits – 3 years v. WCB – 7 years vi. Employee Terminations – 10 years vii. Goliath and Loraas Disposal – 2020-2022 viii. Municipal Overweight Permits – 2020-2021 ix. 2017 – 7 years on file 1. Bank Deposits 2. Cheque Stubs 3. Bank Recons and Statements 4. Tax Certificates 5. Audit Binder 6. Accounts Receivable Postage and Invoices 7. Receipts Postings and Receipts 8. Tax Ledger Processing 9. General Ledger Journal 10. SMHI 11. Accounts Payable 12. Change of Ownerships 13. Federal and Provincial Remittances 14. Tax Roll – 10 years on file 15. Pest Control	CARRIED
TRANSFER TO HISA ACCOUNT	2025-113	CR SOLIE: That Council authorizes the administrator to move the 2025 financials surplus \$367,017.00 from operating account to the HISA Investment account.	CARRIED
TRANSFER TO HISA ACCOUNT	2025-114	CR WEISBECK: That Council instructs the administrator to move \$632,983.00 from operating account to the HISA Investment account.	CARRIED
CULVERTS PRICING	2025-115	CR WEISBECK: That Council authorize cost plus ten percent when supplying culverts and couplers to ratepayers.	CARRIED
COUNCILLOR BENEFITS	2025- 116	Reeve Gaetz: That Council authorize Benefits for Council as opt in (not including Vison Benefits) effective the month following enrollment.	CARRIED
CORRESPONDENCE	2025-117	CR WEISBECK: That Council approves the correspondence as presented and instructs the administrator to file accordingly.	CARRIED
ADJOURN	2025-118	CR GUTZKE: That Council adjourns at 2:45pm.	CARRIED


REEVE


ADMINISTRATOR

Minutes read, approved, and signed this date: Apr. 10/25

Next regular meeting April 10TH, 2025