

MINUTES OF THE REGULAR COUNCIL MEETING

Held at the RM of Francis Council Chambers Saskatchewan

Thursday March 20th, 2025 at 8:00 a.m.

REEVE: Barret GAETZ

COUNCILLORS: Division 1 Ernie GUTZKE Division 4 Patrick POISSANT

Division 2 Dale SEIFERLING (electronic) Division 5 Daryl HOFFMAN

Division 3 Darren SOLIE Division 6 Greg WEISBECK

ADMINISTRATOR: Shala Kanasevich

DELEGATIONS: 9:00 am – Odessa Kendal C & D -Courtland Klein and Trevor Glas

10:00 am – Yemi Adeyemo AG – Plant Health Technical Officer – SARM Div 1

10:30 am – SaskPower Transmission line – Reggie Bodie and Chelsey Currie

11:30 am – Foreman – Andrew Shooter

		REEVE Barret Gaetz called the regular meeting to order at 8:00 am.	
ADOPTION OF THE MINUTES	2025-88	CR SOLIE: That the regular February 13, 2025 REGULAR Meeting Minutes are approved as read.	CARRIED
ADOPTION OF THE MINUTES	2025-89	CR GUTZKE: That the March 18 th , 2025 BUDGET Meeting Minutes are approved as read.	CARRIED
FINANCIAL STATEMENTS	2025-90	CR SIEFERLING: That Council approves the financial statements and bank reconciliation reports as presented by the administrator for the month of February 2025.	CARRIED
LIST OF ACCOUNTS	2025-91	CR POISSANT: That Council approves the list of accounts from; <ul style="list-style-type: none">cheques No. 13838 to No.13853 for \$42,400.29online payments 2025-001-006 & 2025-023 to 2025- 028 for \$29,408.20 totalling \$71,808.49 be paid at this meeting AND to acknowledge the automatic payroll for the month of February as presented.	CARRIED
DELEGATION	2025-92	CR GUTZKE: That Council acknowledges the delegation of Odessa Kendal C & D representatives Trevor Glas and Courtland Klein in request of letter support Re: Sanction to Water Security Agency, AND THAT The RM of Francis No. 127 authorizes signature that the RM127 approves the conveyance of water across and within RM right-of-way as shown in plan E5105572.	CARRIED
DELEGATION	2025-93	REEVE GAETZ: That Council acknowledges delegation of Yemi Adeyemo the plant health officer for SARM Division 1 in discussion of assistance and education in weed management.	CARRIED
DELEGATION	2025-94	CR SOLIE: That Council acknowledges SaskPower delegations Reggie Bodie and Chelsey Currie, Transmission Engineering Lines.	CARRIED
ADMINISTRATORS REPORT	2025-95	CR GUTZKE: That Council acknowledges the administrator’s verbal report. <i>The foreman Andrew Shooter joined the meeting at 12:00pm.</i>	CARRIED
RECESS FOR LUNCH	2025-96	REEVE GAETZ: That Council recess for lunch at 12:10pm.	CARRIED
RECONVENE	2025-97	CR SOLIE: That Council reconvenes the meeting at 1:04pm.	CARRIED
		<i>The Foreman Andrew Shooter left the meeting at 1:15pm.</i>	

FOREMAN REPORT	2025-98	CR WEISBECK: That Council acknowledges the Foreman’s verbal report.	CARRIED
OPERATOR POSITION	2025-99	REEVE GATEZ: That council authorizes the administrator to repost position for full time equipment operator.	CARRIED
FINANCIAL SYNOPSIS	2025-100	CR SEIFERLING: That the Council authorizes the financial synopsis to be sent with 2025 tax notices in August.	CARRIED
DUST CONTROL 2025	2025-101	CR POISSANT: That Council approves the Fort Distributor quote to provide Dust Control for ratepayers at cost upon receipt of application of Dust control forms.	CARRIED
TREATY LAND ENTITLEMENT (TLE)	2025-102	CR GUTZKE: That Council acknowledges the TLE statement as provided by SARM.	CARRIED
WEED MANAGEMENT PLAN 2025	2025-103	CR HOFFMAN: That Council approves the Weed management program as presented.	CARRIED
BANKING RENEWAL	2025-104	CR SOLIE: That the administrator be authorized to sign renewal banking agreement with Affinity Credit Union.	CARRIED
FIRE DEPT. TRAINING REQUEST	2025-105	CR POISSANT: That council authorizes payment for costs of materials and training class only (food not included) as quoted by the Vibank Fire Department and that a list of registrants be provided with final invoices submitted.	CARRIED
TENDERS	2025-106	CR POISSANT: That the administrator be authorized to repost tenders and change dates accordingly.	CARRIED
PLANNING & DEVELOPMENT	2025-107	CR POISSANT: That council approves the AG development permit at SW 25 15 13 W2.	CARRIED
PLANNING & DEVELOPMENT	2025-108	CR HOFFMAN: That Council approves the temporary trailer development permit for Enbridge station and instructs the development officer to send approval as instructed.	CARRIED
ROAD MAINTENANCE AGREEMENT	2025-109	CR GUTZKE: That Council signs the RMA agreement as per section 22 of the Municipalities Act with Crescent Point Energy.	CARRIED
4-H DONATION	2025-110	CR GUTZKE: That Council authorizes a donation of \$100.00 to the 4-H club in Odessa, SK.	CARRIED
UTILITY REPORTS	2025-111	<p>CR GUTZKE: That council acknowledges the following utility notifications and requests for consideration or authorization;</p> <ul style="list-style-type: none">• 2025 SaskPower -request to work through our road bans permits soon• CDS Weyburn- SaskPower – requesting notification of RM road work 2025 season• Saskenergy Road Crossing – WR362166 – SW 16-14-15 W2-NE 20 13 14 W2• Sasktel – requesting notification from RM of planned work in RM• SaskPower Distribution Rural Rebuild existing 48-124 circuit Tyvan• Saskenergy WR368307 Thomas and Carmela Schaeffer – to bore under road	CARRIED

RECORDS AND RETENTION	2025-112	<p>CR POISSANT: That council acknowledges the records and retention list to be disposed of as per Bylaw xxx</p> <div><div><div>i.</div><div>Sets – PVSD/SEC – 2020-2021</div></div><div><div>ii.</div><div>Gravel and Clay Sheets - 5 years on file</div></div><div><div>iii.</div><div>MEPP - 7 years</div></div><div><div>iv.</div><div>Permits – 3 years</div></div><div><div>v.</div><div>WCB – 7 years</div></div><div><div>vi.</div><div>Employee Terminations – 10 years</div></div><div><div>vii.</div><div>Goliath and Loraas Disposal – 2020-2022</div></div><div><div>viii.</div><div>Municipal Overweight Permits – 2020-2021</div></div><div><div>ix.</div><div>2017 – 7 years on file</div><div><div>1.</div><div>Bank Deposits</div></div><div><div>2.</div><div>Cheque Stubs</div></div><div><div>3.</div><div>Bank Recons and Statements</div></div><div><div>4.</div><div>Tax Certificates</div></div><div><div>5.</div><div>Audit Binder</div></div><div><div>6.</div><div>Accounts Receivable Postage and Invoices</div></div><div><div>7.</div><div>Receipts Postings and Receipts</div></div><div><div>8.</div><div>Tax Ledger Processing</div></div><div><div>9.</div><div>General Ledger Journal</div></div><div><div>10.</div><div>SMHI</div></div><div><div>11.</div><div>Accounts Payable</div></div><div><div>12.</div><div>Change of Ownerships</div></div><div><div>13.</div><div>Federal and Provincial Remittances</div></div><div><div>14.</div><div>Tax Roll – 10 years on file</div></div><div><div>15.</div><div>Pest Control</div></div></div></div> <div>CARRIED</div>
TRANSFER TO HISA ACCOUNT	2025-113	<p>CR SOLIE: That Council authorizes the administrator to move the 2025 financials surplus \$367,017.00 from operating account to the HISA Investment account.</p> <div>CARRIED</div>
TRANSFER TO HISA ACCOUNT	2025-114	<p>CR WEISBECK: That Council instructs the administrator to move \$632,983.00 from operating account to the HISA Investment account.</p> <div>CARRIED</div>
CULVERTS PRICING	2025-115	<p>CR WEISBECK: That Council authorize cost plus ten percent when supplying culverts and couplers to ratepayers.</p> <div>CARRIED</div>
COUNCILLOR BENEFITS	2025- 116	<p>Reeve Gaetz: That Council authorize Benefits for Council as opt in (not including Vison Benefits) effective the month following enrollment.</p> <div>CARRIED</div>
CORRESPONDENCE	2025-117	<p>CR WEISBECK: That Council approves the correspondence as presented and instructs the administrator to file accordingly.</p> <div>CARRIED</div>
ADJOURN	2025-118	<p>CR GUTZKE: That Council adjourns at 2:45pm.</p> <div>CARRIED</div>

Originally signed by
REEVE

Originally signed by
ADMINISTRATOR

Minutes read, approved, and signed this date: March 20 2025

Next regular meeting April 10TH, 2025