

MINUTES OF THE REGULAR COUNCIL MEETING

Held at the RM of Francis Council Chambers Saskatchewan

Thursday August 11, 2025 at 8:00am

PT NE 32 14 14 W2

REEVE: Barret GAETZ

COUNCILLORS: Division 1 Ernie GUTZKE Division 4 Patrick POISSANT

Division 2 Dale SEIFERLING Division 5 Daryl HOFFMAN

Division 3 Darren SOLIE Division 6 Greg WEISBECK

ADMINISTRATOR: Shala KANASEVICH

REEVE GAETZ called the regular meeting to order at 8:00 am.

ADOPTION OF THE MINUTES2025-230

CR POISSANT: That the regular meeting minutes for July 9th, 2025 are approved as read.

CARRIED

FINANCIAL STATEMENTS2025-231

CR SOLIE: That Council approves the July financial statements as presented.

CARRIED

LIST OF ACCOUNTS2025-232

CR SOLIE: That Council approves the list of accounts,

- Cheques No. 13955 to No. 13990 at \$145,179.88
- Online payments (2025-039-to 2025-050) at \$39,095.80
- For a total to be paid at today’s meeting of \$184,275.68

AND to acknowledge the automatic payroll for July as presented.

CARRIED

ADMINISTRATORS REPORT2025-233

CR WEISBECK: That Council acknowledges the Administrator’s verbal report.

CARRIED

PUBLIC HEARING OPEN2025-234

CR HOFFMAN: That Council recess at 10:00am for a period of fifteen minutes to allow for the public hearing related to the discretionary use application made for an Intensive Livestock Operation (ILO) North half of SE & SW 1/4 25-15-15 W2 Parcel A, Plan 102179819 Ext. 1.

CARRIED

PUBLIC HEARING CLOSE2025-235

CR GUTZKE: That at the close of the meeting Council acknowledges that there was one (1) written submission and no attendees at the public meeting.

CARRIED

DISCRETIONARY USE – AG ILO OPERATION2025-236

CR SOLIE: *That the Council of the RM of Francis No. 127 approve the proposed discretionary use application for a proposed poultry barn to accommodate 12,000 laying hens for egg production, classified as an Intensive Livestock Operation (ILO), subject to the following conditions;*

- The operations shall be undertaken in accordance with the approved site plan and within Parcel A, Plan 102179819 Ext 1 (North half of SE & SW ¼ 25-15-15 W2M);*
- All structures, manure storage facilities, feed storage, and animal confinement areas shall be undertaken in accordance with the approved application and site plan;*
- The ILO operator must provide safeguards to prevent noise, glare, dust or odour from affecting nearby properties. Should complaints or issues arise, the ILO operator may be required to implement additional mitigation measures to the satisfaction of Council;*
- Manure shall be stored and disposed of in accordance with provincial regulations and in a manner that avoids surface and groundwater contamination.*
- The ILO operator must ensure that the operation is not detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property or*

improvements to potential development in the vicinity. The applicant shall be solely responsible for meeting all applicable environmental and legislative requirements, including reporting obligations under provincial and federal law, and must maintain compliance at all times;

f. Further to the above conditions of approval, prior to construction, the ILO operator must submit an Operations Plan that includes the following;

- i. Confirm manure management method, manure storage and dryer location. The site plan shall be updated if required to show the dryer location.
- ii. Mortality management method (incinerator rather than composting) and location.
- iii. Noise and odour management plan and mitigation plan.
- iv. Estimated water consumption and water use method used to assess potential impacts on the aquifer, including the conversion of animal units to estimated water consumption volumes.

g. The ILO operator acknowledges that the current physical access is situated on another owner’s property under an existing agreement. The applicant shall be responsible for all future costs associated with construction, improvement, or maintenance of a new physical access or approach, if required; and

h. A road maintenance agreement with the RM of Francis No. 127 is not required at this time. However, Council reserves the right to require one in the future, at its discretion, should operational changes, expansion, or road condition concerns warrant further review.

CARRIED

PLANNING & DEVELOPMENT	2025-237	CR WEISBECK: That Council approves the Development Permit application for Permit DP 2025-010 and requires a building permit.	CARRIED
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PLANNING & DEVELOPMENT	2025-238	CR SOLIE: That Council approves request for extension of Discretionary Use Development permit from PNE for the MET Tower be extended until March 31, 2026 unless earlier notification. <ul style="list-style-type: none"> • Land location NE 02 16 14 W2 • Discretionary Use Application dated October 18, 2024 • Public hearing 2024-339 and • Ministry of Zoning Bylaw Amendment 2025-01 approval June 20, 2025 	CARRIED
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CLAY CAP TENDER AWARDED	2025-239	CR SEIFERLING: That Council awards the 2025-DIV4-CLAY CAP 3.2KM – 2025 RM127-002 tender to the RM of Francis No. 127, AND acknowledge that no submissions were received by closing date of August 13, 2025 as posted on SaskTenders as presented by the Administrator, AND THAT the Administrator advise Canada Community-Building Fund accordingly as outlined in letter for self-tender dated June 12, 2025.	CARRIED
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IN CAMERA	2025-240	CR SEIFERLING: That council go in- camera to discuss Human Resources related matters as per LAFOIP Part IV.	CARRIED
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OUT OF CAMERA	2025-241	CR GUTZKE: That council moves out of camera from discussion of Human Resources related matters as per LAFOIP Part IV.	CARRIED
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INCIDENT REPORT	2025-242	REEVE GAETZ: That council acknowledges the Incident Report IR#2025-002 to be managed in accordance with the RM's internal policies and retained on employee file.	CARRIED
2025 TAX NOTICES MAILED	2025-243	CR GUTZKE: That the 2025 tax notices have been mailed August 12 th , 2025.	CARRIED
WEED REPORT 2025 #2	2025-244	CR SEIFERLING: That council acknowledges the Weed Inspectors #2 Weekly Report dated July 17 th – 24 th 2025 and to be filed.	CARRIED
RM LETTER TO RAILWAYS	2025-245	CR SEIFERLING: That Council instructs the Administrator to send letter to Railways requesting mowing and vegetation program status update.	CARRIED
MINISTERS ORDER	2025-246	CR SEIFERLING: That council acknowledges Ministers Order dated July 3, 2025 amending Noxious, Prohibited and other weeds as per legislation.	CARRIED
Councillor Ernie Gutzke left council chambers at 10:52 a.m. citing conflict of interest regarding tractor rental.			
EQUIPMENT RENTAL	2025-247	CR POISSANT: That council authorizes payment for equipment rental as per agreement; \$40 per hour at 113 hours.	CARRIED
Councillor Ernie Gutzke rejoined the Council chambers at 11:05am.			
The Foreman Andy Shooter joined the meeting at 11:25AM			
RECESS FOR LUNCH	2025-248	REEVE GAETZ: That Council recess for lunch at 12:00PM.	CARRIED
RECONVENE	2025-249	CR GUTZKE: That Council reconvenes the meeting at 12:50PM.	CARRIED
The Foreman Andy Shooter left the meeting at 1:00PM			
FOREMAN REPORT	2025-250	REEVE GAETZ: That Council acknowledges the foreman's verbal report.	CARRIED
MEMORIAM DONATIONS	2025-251	REEVE GAETZ: That council authorizes in memoriam donations for Bob Baker and John Weisbeck.	CARRIED
POLICY - MEMORIUMS	2025-252	CR SOLIE: That the Administrator shall construct policy for Reeve and Administrator to have discretion for in memoriam donations on behalf of council and staff.	CARRIED
APPOINTMENTS – SE LIBRARY	2025-253	CR HOFFMAN: That council appoints RM of Francis No. 127 ratepayers Tonya Kuntz and Sharon Misefeldt to the Southeast Library board.	CARRIED
POLICY – CUSTOM GRAVEL	2025-254	CR SEIFERLING: That the Administrator construct a custom gravel policy for ratepayers effective immediately. <ul style="list-style-type: none">Price per resolution of councilCut off date for orders annual by June 15Gravel pits as designatedCustom work order signature requiredApproval by councillor or administrationBelly dump loads onlyNo half loads deliveredLoads delivered within the RM of Francis onlySpread at RM discretion and time allowance1 load per residence (yard site)	

			CARRIED
POLICY - MOWING RIGHT OF WAYS	2025-255	REEVE GAETZ: That council has reviewed current mowing right of ways Policies and Bylaws and resolved no amendments.	CARRIED
LETTER OF COMPLAINT – MOWING RIGHT OF WAYS	2025-256	CR POISSANT: That council instructs the Administrator to send response in letter that current Policy and Bylaws outline the RM’s right to maintenance their right of ways at their discretion.	CARRIED
POLICY – EFT DEPOSITS	2025-257	REEVE GAETZ: That council gives administration discretionary authority to accept (EFT) Electronic Funds Transfer payments in tax receipting.	CARRIED
RMAA WORKSHOP	2025-258	CR SOLIE: Council acknowledges request for Administrator attending RMAA UMAAS workshop at the Atlas Hotel September 30, 2025.	CARRIED
ROAD MAINTENANCE AGREEMENT	2025-259	CR GUTZKE: That Council authorizes with signature for Road Maintenance Agreement (RMA) with Russel Redi Mix as per section 22 of <i>The Municipalities Act</i> for re-routing traffic on Highway 33.	CARRIED
MUNISOFT AGREEMENT	2025-260	REEVE GAETZ: That Council authorizes signature for Councillors Ernie Gutzke and Daryl Hoffman in relation to the Munisoft Security Authorization Form	CARRIED
SASKPOWER PERMIT	2025-261	CR GUTZKE: That Council approves Permit # 303402558-ST 20579749 W1/2 28-13-13 W2 from SaskPower.	CARRIED
POLICY – COUNCIL BENEFITS	2025-262	CR SOLIE: That policy provides for Councillors to opt into the same benefit package offered to RM staff during their term, with reimbursement of premiums where plan limitations restrict coverage.	CARRIED
HR - AGREEMENT	2025-263	CR GUTZKE: That council authorizes request as per Employee #5 agreement on file, with implementation to be carried out in accordance with internal procedures.	CARRIED
CORRESPONDENCE	2025-264	CR GUTZKE: That Council acknowledges the correspondence as presented and instructs the Administrator to file accordingly.	CARRIED
ADJOURN	2025-265	REEVE GAETZ: That Council adjourns at 2:15 pm.	CARRIED

Originally Signed By

REEVE

Originally Signed By

ADMINISTRATOR

Minutes read, approved, and signed this date: August 11, 2025

Next regular meeting 8:00am September 11th, 2025.