

**MINUTES OF THE REGULAR COUNCIL MEETING**  
**Held at the RM of Francis Council Chambers Saskatchewan**  
**Thursday October 9th, 2025 at 9:00am**  
**PT NE 32 14 14 W2**

REEVE:	Barret GAETZ		
COUNCILLORS:	Division 1 Ernie GUTZKE	Division 4 Patrick POISSANT	
	Division 2 Dale SEIFERLING		
	Division 3 Darren SOLIE	Division 6 Greg WEISBECK	
ABSENT:	Division 5 Daryl HOFFMAN		
ADMINISTRATOR:	Shala KANASEVICH		
PUBLIC HEARING	10:00am SUBDIVISION – DISCRETIONARY USE – Non-Farm Residential - Muchowski		
DELEGATIONS	9:30am – Clayton Meier – Municode 10:30am Shawn M. Fleming   Wealth Advisor Steve (Shoieb) A. Abdullah   Wealth Advisor		
	11:00am – Andy Shooter – Foreman 11:30am – Wayne Lang – Development Permit		
	REEVE GAETZ called the regular meeting to order at 9:00 am.		
ADOPTION OF THE MINUTES	2025-291	CR GUTZKE: That the regular meeting minutes for September 11 <sup>th</sup> , 2025, are approved as read.	CARRIED
FINANCIAL STATEMENTS	2025-292	CR WEISBECK: That Council approves the September financial statements as presented.	CARRIED
LIST OF ACCOUNTS	2025-293	CR POISSANT: That Council approves the list of accounts, <ul style="list-style-type: none"> <li>• Cheques No. 14014 to No. 14029 at \$64,426.48</li> <li>• Online payments (2025-059-to 2025-072 at \$2,079,175.54</li> <li>• For a total to be paid at today's meeting of \$2,143,602.02</li> </ul> AND to acknowledge the automatic payroll for September as presented.	CARRIED
ADMINISTRATORS REPORT	2025-294	CR POISSANT: That Council acknowledges the Administrator's verbal report.	CARRIED
DELEGATION	2025-295	CR GUTZKE: That council acknowledge Clayton Meier from Municode in discussion of Farm Building Inspection policy.	CARRIED
DELEGATION INVESTMENT FUNDS	2025-296	REEVE GAETZ: That Council acknowledge the delegation of Steve Abdullah and Shawn Fleming of CIBC Wood Gundy at 10:17am online in discussion of CIBC investment funds reaching maturity.	CARRIED
INVESTMENT FUNDS	2025-297	CR SOLIE: That the Administrator and one of the signatories Reeve Gaetz and/or Councillor Solie be authorized to approve the re-investment of matured funds.	CARRIED
BUILDING INSPECTOR APPOINTMENTS	2025-298	CR POISSANT: That Council appoints the following licensed Building Officials of Municode; Clayton Meier – BOL332 Ryan Thiessen – BOL357 Shenah Cartier - BOL622 Clint Vargo – BOL798 Kelsey Rebryna – BOL 818 Matthew Stepp – BOL807	

Amanda Kaufmann – BOL405

**CARRIED**

*Councillor Patrick Poissant declared a conflict of interest of family relation and left council chambers at 10:00am.*

*Public Notice posted for the discretionary use was posted in office and on the RM website during the postal strike.*

**PUBLIC HEARING OPEN** 2025-299 REEVE GAETZ: That the Reeve call the public hearing open at 10:00am for a period of 15 minutes to discuss the Discretionary Use application for Non- Farm residential application for Subdivision from Community Planning File No. SUBD-005161-2025.

**CARRIED**

**PUBLIC HEARING CLOSE** 2025-300 REEVE GAETZ: That at the close of the public hearing at 10:15am council acknowledges that there were no submissions in writing or verbal in relation to the subdivision application and that the Administrator respond to community planning with recommendations for the development.

**CARRIED**

**PLANNING AND DEVELOPMENT SUBDIVISION** 2025-301 CR SEIFERLING: That Council approves the discretionary use application for the proposed residential subdivision with the following conditions and makes recommendations to Community Planning File No. SUBD-005161-2025 to subdivide residential parcel in the NE ¼ 22-15-14 W2M the RM of Francis No. 127.

1. The applicant should amend the boundaries to meet the requirements of the Zoning Bylaw
2. Council will allow greater site size as per section 7.4 of the RM Zoning Bylaw.
3. The application should be forwarded to Health Authority for comments.

**CARRIED**

*Councillor Patrick Poissant returned to the meeting at 10:17am*

**PLANNING AND DEVELOPMENT AG PERMIT** 2025-302 CR POISSANT: That Council approves the development permit application DP 2025-014.

**CARRIED**

**POLICY TAX DISCOUNTS DURING POSTAL STRIKES** 2025-303 CR WEISBECK: That Council instructs administration to adhere to policy regarding tax receipt payments and deadlines for discounts as per Bylaw 2012-06 for fairness to all ratepayers during uncertain lengths of postal strikes

- Extension for due dates will not be granted as month end procedures proceed and discount dates are defined in the bylaw
- The 5% discount rate is available August, September, whilst 4% in October, 2% November and payments to be received by December 31<sup>st</sup> or interest shall apply as per Bylaw.
- If payments mailed and postal strike occurs, it is the responsibility of the payee to ensure receipt has been received, post marked cheques received after strike will be void or returned as requested.
- Payments can be made by EFT, online, e-transfer or in office.
- Payee should call the office to confirm receipt of payment before deadline
- Ratepayer may sign up for e-notices to ensure they receive receipts electronically.
- Administration may post public notice on social media and the website in the event of a postal strike, however, claims that one did not receive the notification will not negate the policy
- The Administrator is to post a briefing of this policy in the next newsletter.

**CARRIED**

**MOVE REGULAR MEETING DATE** 2025-304 CR SEIFERLING: That Council moves the December regular meeting to Friday December 12, 2025.

**CARRIED**

AUDIT DATES	2025-305	CR GUTZKE: That Council acknowledges the audit dates interim October 30 <sup>th</sup> , 2025, and Full audit Jan 20-21 <sup>st</sup> 2026.	CARRIED
FOREMAN REPORT	2025-306	CR WEISBECK: That Council acknowledges the foreman's verbal report.	CARRIED
CLAY AGREEMENT PAYMENT	2025-307	CR GUTZKE: That council approves the payment for clay agreement with Jerome Kress in accordance with agreement on file.	CARRIED
CTP FUNDING	2025-308	REEVE GAETZ: That the Administrator and Reeve be authorized to execute the Clearing the Path funding declaration online through the SARM portal.	CARRIED
CRUSH AGREEMENT	2025-309	CR SEIFERLING: That council instructs the Administrator and Reeve to execute agreement with Hard Core Aggregate.	CARRIED
		<i>Councillor Patrick Poissant declared a conflict of interest and leaves the council's chambers at 1:30pm due to relation with scholarship applicant.</i>	
STUDENT SCHOLARSHIP AWARDS 2025	2025-310	CR WEISBECK: That council congratulates Clay Chinski and Paigton Poissant as the recipients of this years \$1000.00 RM student scholarship each.	CARRIED
		<i>Councillor Patrick Poissant returns to the Council chambers at 1:50pm.</i>	
RMA 2025-2027 RATES	2025-311	CR POISSANT: That Council acknowledges the Road Maintenance Agreement Rates as outlined in <i>The Municipalities Act</i> Section 22 to be implemented effective January 1 2026-2027.	CARRIED
DELEGATION	2025-312	CR GUTZKE: That Council acknowledges delegation of ratepayer Wayne Lang in discussion of revised development permit in submission of declaration of Farm Exemption.	CARRIED
RECESS FOR LUNCH	2025-313	REEVE GAETZ: That Council recess for lunch at 12:00pm.	CARRIED
		<i>Councillor Solie left the meeting at 12:25pm.</i>	
RECONVENE	2025-314	REEVE GAETZ: That Council reconvenes the meeting at 12:30pm.	CARRIED
PLANNING AND DEVELOPMENT AG PERMIT	2025-315	CR GUTZKE: That Council acknowledges revision of development permit application DP 2025-011 and filed accordingly.	CARRIED
BYLAW 2025-04 1 <sup>ST</sup> READING	2025-316	CR SEIFERLING: That BYLAW 2025-04 A Bylaw to charge for the Gravel extraction be given it's first reading.	CARRIED
BYLAW 2025-04 2 <sup>ND</sup> READING	2025-317	CR GUTZKE: That BYLAW 2025-04 A Bylaw to charge for the Gravel extraction be given it's second reading.	CARRIED

BYLAW 2025-04 3 <sup>RD</sup> READING	2025-318	CR POISSANT: That BYLAW 2025-04 A Bylaw to charge for the Gravel extraction be given it's third and final reading at this meeting.	CARRIED UNANIMOUSLY
BYLAW 2025-04 SIGNED, SEALED and ENACTMENT	2025-319	REEVE GAETZ: That BYLAW 2025-04 A Bylaw to charge for the Gravel extraction be signed, sealed and enacted effective January 1, 2026.	CARRIED
OFFER OF EQUIPMENT	2025-320	CR GUTZKE: That council declines the offer made by R. Morley for the purchase of pipe and pump as presented.	CARRIED
FIRE CALL CHARGE -TOWN OF FRANCIS	2025-321	REEVE GAETZ: That the fire service call at SW 14-13-14 W2 be received as paid per fire agreement.	CARRIED
CANADA COMMUNITY BUILDING FUND	2025-322	CR WEISBECK: That Installment one for 2025-2026 of the CCBF in the amount of \$22,291.80 be acknowledged and receipted.	CARRIED
PVSD BUS ROUTE 2025- 2026	2025-323	CR POISSANT: That the Bus Route for 2025-2026 Prairie Valley School season be accepted as presented with no additional recommendations to Transportation.	CARRIED
CORRESPONDENCE	2025-324	CR SEIFERLING: That Council acknowledges the correspondence as presented and instructs the Administrator to file accordingly.	CARRIED
ADJOURN	2025-325	REEVE GAETZ: That Council adjourns at 2:15pm.	CARRIED

Originally Signed By  
 REEVE

Originally Signed By:  
 ADMINISTRATOR

 Minutes read, approved, and signed this date: October 09, 2025

December meeting moved to December 12 Friday, 2025