

MINUTES OF THE REGULAR COUNCIL MEETING

Held at the RM of Francis Council Chambers Saskatchewan

Friday, December 12th, 2025 at 9:00 am

PT NE 32 14 14 W2

Reeve:	Barret Gaetz	
Councillors:	Division 1 Ernie Gutzke	Division 4 Patrick Poissant
	Division 2 Dale Seiferling	Division 5 Daryl Hoffman
	Division 3 Darren Solie	Division 6 Greg Weisbeck
Administrator:	Shala Kanasevich	
Administrative Assistant:	Jessie Roteliuk	

REEVE GAETZ called the meeting to order at 9:10am.

ADOPTION OF MINUTES	2025-370	CR POISSANT: That council approves the meeting minutes of the regular November 13 th , 2025, as read.
CARRIED		

ADOPTION OF MINUTES	2025-371	CR GUTZKE: That council approves the meeting minutes of the Special Meeting held December 3, 2025, as read.
CARRIED		

FINANCIAL STATEMENTS	2025-372	CR SEIFERLING: That Council approves the financial statement and bank reconciliation as presented for month ending November 2025.
CARRIED		

LIST OF ACCOUNTS	2025-373	CR WEISBECK: That Council approves the list of accounts to be paid at today’s meeting, <ul style="list-style-type: none">Cheque No. 14063 to No. 14102 being \$330,229.63Online payments 2025- 082 to 2025-093 being \$44,526.83 AND total to be paid at this meeting \$374,756.46 AND FURTHER that Council acknowledges and approves the automatic payroll for November, as presented in the payroll summary.
CARRIED		

Administrative Assistant left the council meeting at 10:15am.

ADMINISTRATORS REPORT	2025-374	CR SOLIE: That Council approves the Administrators verbal report.
CARRIED		

Foreman Andrew Shooter joined the council meeting at 11:40am.

IN-CAMERA	2025-375	CR WEISBECK: That Council goes in camera at 11:40am to discuss long - term planning as per section 128 of <i>The Municipalities Act</i> .
CARRIED		

OUT OF CAMERA	2025-376	CR SOLIE: That Council comes out of camera at 12:15pm from discussion of long-term planning.
CARRIED		

RECESS FOR LUNCH	2025-377	REEVE GAETZ: That Council recess for lunch at 12:15pm.
CARRIED		

RECONVENE	2025-378	CR POISSANT: That Council reconvenes the meeting at 12:55pm
CARRIED		

Foreman Andrew Shooter left the council meeting at 1:00pm

2026 CRUSH TENDER AWARDED	2025-379	CR GUTZKE: That Council awards the crush tender at SW 02-15-12 W2 to Hard Core Crushing for the 2026 gravel crush, and the Administrator and Reeve be authorized to sign agreement.	CARRIED
EQUIPMENT PURCHASE	2025-380	CR GUTZKE: That Council approves the purchase of a 2027 Arne’s End Dump Trailer total \$81,104.37 taxes included from Maxim Truck & Trailer.	CARRIED
FIRE DEPT. AGREEMENT DRAFT	2025-381	CR POISSANT: That Council instructs the Administrator to draft the new Bylaw and Fire agreements and coordinate specifics with RM 127 Fire Committee and Fire chiefs of the urban fire departments.	CARRIED
RM SCHEDULE REGULAR MEETING DATES 2026	2025-382	CR GUTZKE: That Council approves the 2026 regular meeting dates as presented and be attached to these minutes.	CARRIED
RM SCHEDULE FEES AND CHARGES	2025-383	CR HOFFMAN: That council approves the 2026 RM fees and charges as presented and be attached to these minutes.	CARRIED
RM APPOINTMENTS	2025-384	<p>CR SEIFERLING: That Council approves the Schedule for RM of Francis Appointments including for the following;</p> <p>Certified Administrator – A Certificate – Shala Kanasevich Deputy Reeve – Dale Seiferling Acting Deputy Reeve – Patrick Poissant Signing authorities - banking, agreements, bylaws and negotiable Instruments Signing authorities – Investments</p> <p>THAT for banking, agreements, bylaws and negotiable Instruments be it the Administrator Shala Kanasevich and the Reeve and/or in the absence of the Reeve be it the deputy Reeve and/or Acting deputy Reeve as signing authorities for the RM of Francis and in the absence of the administrator be the administrator assistant Jessie Roteliuk.</p> <p>AND THAT for all monetary investment purposes provided authorized resolution of Council, the signatories are two of three being Councillor Darren Solie, Administrator Shala Kanasevich and Reeve Barret Gaetz,</p> <p>AND FURTHER THAT the RM appointments schedule presented be attached to these minutes.</p>	CARRIED
BYLAW OFFICER CONTRACT	2025-385	CR SOLIE: That the Administrator be authorized to enter into agreement with the appointed Bylaw Officer Rocky Coleman for 2026.	CARRIED
BOARD OF REVISION APPOINTMENTS	2025-386	<p>CR GUTZKE: That Council appoints the following members of the Board of Revision for 2026: Chairman: Dave Gurnsey Vice Chair: Barry Braitman Members: Jocelin Martin Wayne Adams Mike Walbaum Wayne Joyce Jeff Hutton</p> <p>AND THAT the council appoint Aileen Swenson as the secretary for the Board of Revision.</p>	CARRIED

DEVELOPMENT
APPEALS BOARD
APPOINTMENTS

2025-387

CR HOFFMAN: That Council appoints the following members of the Development Appeals Board for 2026 as follows:
Chair: Aimee Bryck
Members: Andrea McNeil-Wilson
Alton Tangedal
Barry Braitman
Jocelin Martin
Dave Gurnsey
Wayne Adams
Mike Walbaum

AND THAT the council appoint Aileen Swenson as the secretary for the Development Appeals Board.

CARRIED

NOTICE OF PLANNED
PROCUREMENT

2025-388

CR SOLIE: The Rural Municipality of Francis No. 127 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2026, to December 31, 2026,

AND for further information and access to SARM’s Request for Proposal (RFP) notices, please review the Government of Saskatchewan website at;
sasktenders.ca/content/public/Search.aspx.

CARRIED

CELL PHONE
REIMBURSEMENTS 2025

2025-389

CR WEISBECK: That the cell phone allowances for 2025 be reimbursed as per policy.

CARRIED

RECREATIONAL GRANTS
URBANS

2025-390

CR POISSANT: That the recreational grant of \$1000.00 per urban village within the RM of Francis be paid at today’s meeting.

CARRIED

VOLUNTEER FIRE
FIGHTERS LIST – SARM
COVERAGE

2025-391

CR SEIFERLING: That the following firefighters and first responders be appointed as members of the fire and emergency response team for RM127.

AND THAT they be afforded coverage as the name insured under this municipality’s liability insurance and disability benefits plan for 2026.

LAST NAME	FIRST NAME	LOCATION
Chinski	Dallas	Francis
Connery	Devon	Francis
Connery	Garth	Francis
Connery	Kim	Francis
Fletcher	David	Francis
Gutzke	Blaze	Francis
Gutzke	Darin	Francis
Helfrick (DC)	Craig	Francis
Helfrick	Kelly	Francis
Helfrick	Reg	Francis
Helfrick	Tyler	Francis
Keller	Issac	Francis
Keller	Drew	Francis
Klein-Hoff (FR)	Sheryl (First Responder)	Francis
Klein	Bart	Francis
Klein	Pat	Francis
Klein-Rutten	Lali	Francis
Knoll (FC)	Cliff	Francis
Lang	Kris	Francis
Ley	David	Francis
McEwen	Blair	Francis
Mitchell	Jim	Francis
Mitchell	Lu	Francis
Muhr	Blaine	Francis
Muhr	Collin	Francis
Muhr	Lorna	Francis
Roteliuk	Jessie	Francis

Roteliuk	Ron	Francis
St. Pierre	Alain	Francis
West	Calvin	Francis
Wiggins	Ellen	Francis
Wiggins	Ron	Francis
Yeramych	Robert	Francis
Ziegler	Dale	Francis
Ziegler	Brett	Francis
Burns (FR)	Adam	Odessa
Depuis	Dawson	Odessa
Glas	Quentin	Odessa
Glas	Will	Odessa
Glas	Vivian	Odessa
Gent (FR)	Jordan	Odessa
Keller	Drew	Odessa
Keller (FR)	Deanna	Odessa
Kress	Darren	Odessa
Kress (FR)	Dwight	Odessa
Kress	Jonathon	Odessa
Kress	Marvin	Odessa
Lockert	Kyle	Odessa
Lockert (FR)	Larry	Odessa
McNeil (FR)	Katherine	Odessa
Misfeldt (FR)	Sharon	Odessa
Minchuk	Dustin	Odessa
Muchowski	Jason	Odessa
Muchowski	Katelyn	Odessa
Muhr	Todd	Odessa
Wild (FC/FR Coordinator)	Chris	Odessa
Wild	Craig	Odessa
Wild (DC/FR)	Dave	Odessa
Vogt	Jim	Odessa
Ziegler	Lee	Odessa
Ziegler	Lorenz	Odessa
Aspelieter	Justin	Sedley
Baker	Andrew	Sedley
Baker	Dion	Sedley
Currie	Alan	Sedley
Currie	Amanda	Sedley
Forbes	Shawn	Sedley
Klemenzenz	Codi	Sedley
Leier	Karen	Sedley
Leier	Len	Sedley
Leier (FR and FIRE)	Wade	Sedley
Leier (FR)	Rose	Sedley
Leier (FR)	Jaedel	Sedley
Leier (FR)	Deidre	Sedley
Matisho (FC)	Brennen	Sedley
Mohsen	Al Daas	Sedley
Perras	Dan	Sedley
Solie (DC)	Mason	Sedley
Stevens	Chris	Sedley
Weinberger	Cole	Sedley

Brown	Kordell	Vibank
Conger (FR)	Jessa	Vibank
Eberle	Kyron	Vibank
Eberle (FR)	Mandy	Vibank
Flaman	Nick	Vibank
Fuchs (DC)	Michael	Vibank
Gerein	Luke	Vibank
Kuntz	Brandon	Vibank
Leptick (FR)	Kelsey	Vibank
Lockert	Adam	Vibank
Miller (DC)	Morgan	Vibank
Morrow (FR)	Laurie	Vibank
Panchuk (FR)	Shyla	Vibank
Pelzer (FC)	Tony	Vibank
Peterson	Konrad	Vibank
Rey (FR)	Lane	Vibank
Roske (Safety Specalist)	Des	Vibank
Schaeffer	Brad	Vibank
Schaeffer	Justin	Vibank
Seitz	Jeremy	Vibank
Seitz (FR)	Wendy	Vibank
Stroh	Kyle	Vibank
Stone	Nick	Vibank
Stewart	Graham	Vibank
Tracey	Dustin	Vibank
Wild	Evan	Vibank
Williamson	Kaleb	Vibank
Young	Dexter	Vibank

CARRIED

FIRE DEPARTMENT GRANTS2025-392CR SOLIE: That the fire protection agreements of \$4500.00 each for Village of Vibank, Village of Odessa, Town of Francis, and Village of Sedley be distributed.

CARRIED

FIRST RESPONDERS GRANTS2025-393CR HOFFMAN: That the \$1500 first responder grants be distributed for the Village of Sedley, Village of Vibank and Village of Odessa.

CARRIED

VIBANK FIRE FIGHTER PARADE2025-394CR WEISBECK: That the grader and foreman truck be authorized for use by RM employees in the Vibank Fire Fighters Parade December 13th, 2025.

CARRIED

RM126 RMA 2025 AGREEMENT2025-395CR POISSANT: That council authorizes the Administrator and Reeve to execute the Road Maintenance Agreement for 2025 with RM of Montmartre as per section 22 of *The Municipalities Act*.

CARRIED

RM126 GRAVEL EXTRACTION FEES AND RMA 20242025-396CR GUTZKE: That Council authorizes payment of the RM of Montmartre Road maintenance agreement and gravel extraction fees for 2024.

CARRIED

AUDITOR ENGAGEMENT LETTERS2025-397CR SOLIE: That council signs and executes the engagement letter and authorizes auditor Dudley and Co. for 2025 year.

CARRIED

VOIDED CHEQUE2025-398CR POISSANT: That the Cheque #14063-2025, be voided and re-printed for January 2026.

CARRIED

OUTSTANDING AR – TRANSFER TO TAXES2025-399CR GUTZKE: That the Administrator be authorized to transfer any outstanding accounts to the tax roll.

CARRIED

RDARM INFORMATION REVIEW	2025-400	CR SOLIE: That the Regina District Association of Rural Municipalities information package be accepted as reviewed at this meeting.	CARRIED
RECORDS AND RETENTION	2025-401	CR SOLIE: That council authorizes the Administrator to dispose of records as presented at this meeting and list be attached to these minutes.	CARRIED
EI REDUCED RATE	2025-402	CR SEIFERLING: That council acknowledge the EI reduced rate for 2026 and to be administered accordingly.	CARRIED
BYLAW 2025-05 1 ST READING	2025-403	CR POISSANT: That Bylaw 2025-05 A Bylaw to repeal certain bylaws be given it's first reading at this meeting.	CARRIED
SASKTEL NOTIFICATION	2025-404	CR POISSANT: That council acknowledges and accepts notification from SaskTel proposing to install facilities for service in the Vibank to Odessa area and will be conducting directional boring across the road. SaskTel Cable Installation: Locations: SE 12-16-15-W2M to SE 25-15-14-W2M SaskTel Project No. 829359 Scott Telecom File No. SKTL-6242	CARRIED
SUBDIVISION COA	2025-405	CR HOFFMAN: That council acknowledge Certificate of Approval for subdivision Community Planning File No. SUBD-005161-2025 at land location NE ¼ 22-15-14-W2M.	CARRIED
VACATION POLICY	2025-406	CR SEIFERLING: That Council approves the HR Internal Vacation 2026 policy as presented.	CARRIED
ADJOURN	2025-407	CR WEISBECK: That council adjourn at 2:40pm.	CARRIED

Originally Signed By
REEVE

Originally Signed By
ADMINISTRATOR

Minutes read, approved, and signed this date: December 12, 2025

Next regular meeting January 15th, 2026